

### UNIVERSIDAD DE GRANADA

#### Welcome to our Faculty!

Today is an important day, it is a pleasure -also an honor- for us having you here. In this faculty we value the wealth of having students from different countries and other cities in Spain; we hope that this course will help to make this enrichment mutual.

We are pleased you've chosen us. Your choice reinforces the importance of the collective, broad, and plural work done by all the members of this faculty, which helps us to continue being a model in the context of the University of Granada, in the city, and the world. By this, we want to tell you that we believe you have chosen well, and we want to thank you for the confidence you have placed in us.

We are sure that this mobility will bring you unforgettable experiences, not only on the personal (mobility always means to recharge energy and fill the mind with new ideas) but also at the professional level: a study published by the European Commission ensures that mobility improves considerably employment prospects.

In the academic field, this Faculty will offer you deep training in contemporary artistic languages, as well as around techniques and tools necessary for the conservation and restoration of cultural heritage. You will have an excellent team of teachers, passionate about their work, who will transmit to you not only knowledge but experiences that will leave their mark.

We are excited to have you here and we want you to take full advantage of your stay.

Take care and count on us for what you need.

Francisco José Sánchez Montalbán Dean of the Faculty of Fine Arts UGR



### WELCOME!

FACULTY OF FINE ARTS
UNIVERSITY OF GRANADA



### **CONTENTS**

- 1. ABOUT OUR FACULTY
- 2. ABOUT TEACHING
- 3. ABOUT YOUR MOBILITY
- 4. RELEVANT INFORMATION

# 1. ABOUT OUR FACULTY



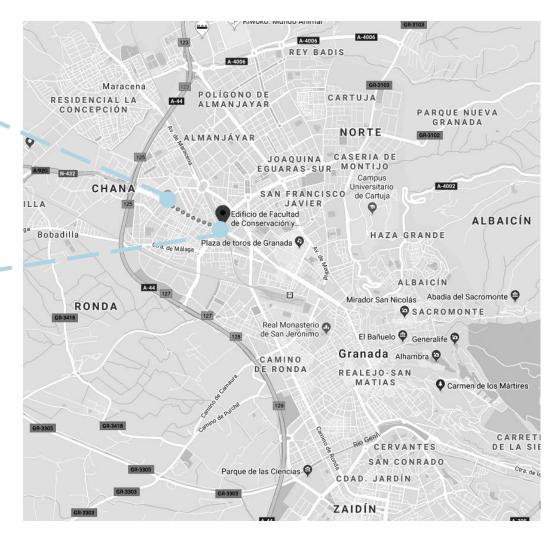
#### 1. ABOUT OUR FACULTY: Location

#### **FINE ARTS**

Avda. de Andalucía s/n Edificio Aynadamar 18071 Granada Tfno. 0034 958243817

#### CONSERVATION AND RESTORATION OF CULTURAL HERITAGE

Avenida de Andalucía, 38 18071 – Granada Tfno. 0034 958 24 96 74



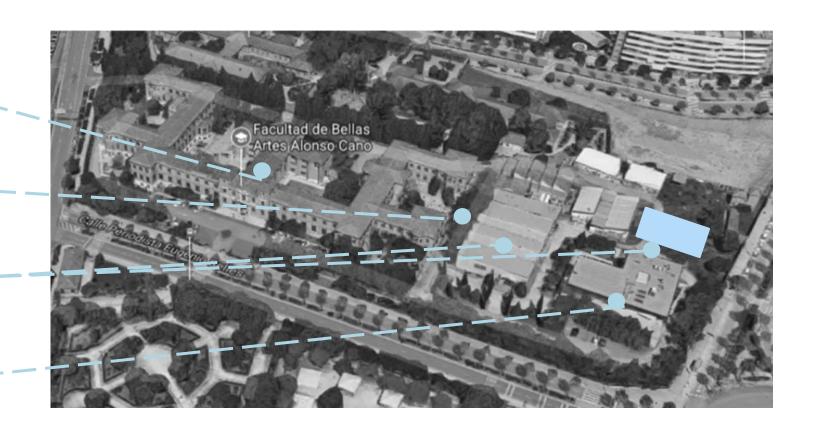
#### 1. ABOUT OUR FACULTY: Location

MAIN BUILDING

CAFETERIA

SCULPTURE

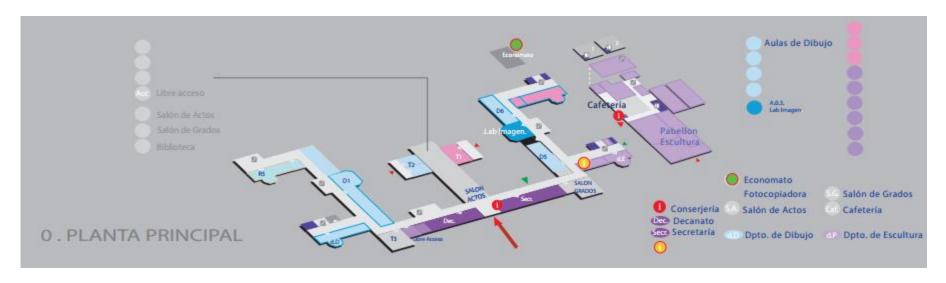
NEW TECHNOLOGIES



#### 1. ABOUT OUR FACULTY: Facilities

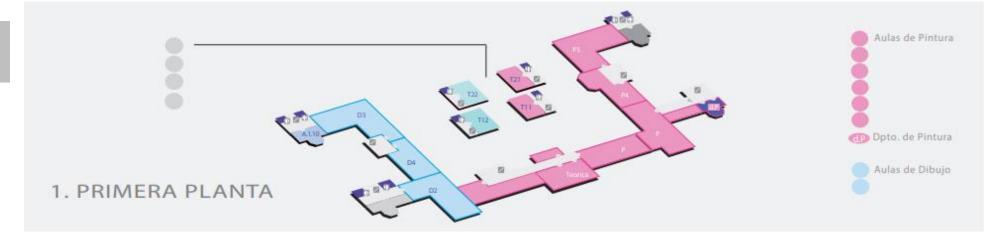


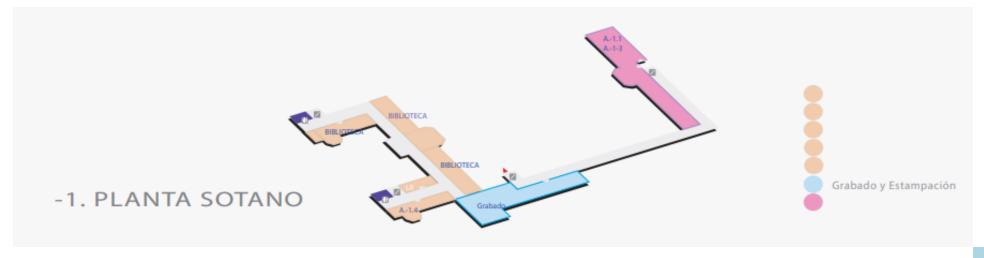




#### 1. ABOUT OUR FACULTY: Facilities

MAIN BUILDING





### **ABOUT OUR FACULTY** Dean Team



**SECRETARY** JAVIER PÉREZ GARCÍA



**VICEDEAN** MARÍA REYES GONZÁLEZ VIDA



**VICEDEAN** ELIZABERTA LÓPEZ PÉREZ



MARISA MANCILLA ABRIL



**DEAN** FRANCISCO JOSÉ SÁNCHEZ MONTALBÁN

**UNDERGRADUATE** 



ROSARIO VELASCO ARANDA

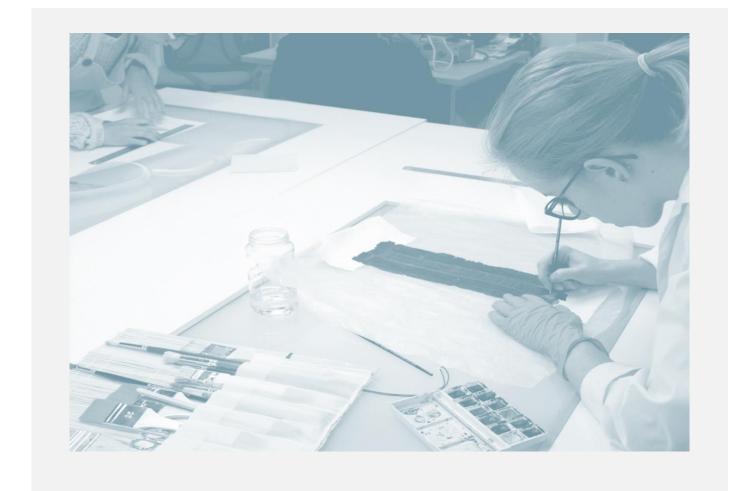


NACHO BELDA MERCADO



FRANCISCO COLLADO MONTERO

## 2. ABOUT TEACHING



## 2. ABOUT TEACHING

#### When do classes start?

Classes start on September 11th.

Subject **timetables** can be consulted through this link:

https://grados.ugr.es/bellasartes/pages/infoacademica/horarios

https://grados.ugr.es/restauracion/pages/infoacademica/horarios

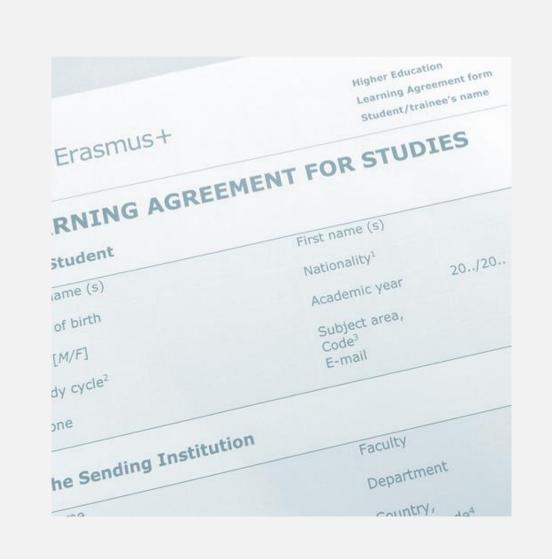
## 2. ABOUT TEACHING COVID-19 Action Plan

#### HOW WILL THE CLASSES TAKE PLACE

Classes and tutoring will be held fase-to-face.

Professors will give the necessary information thought the PRADO online platform to carry them out.

## 3. ABOUT YOUR MOBILITY



### 3. ABOUT YOUR MOBILITY

International Relationship Team



VICE-DEAN FOR INTERNATIONALIZATION SICUE COORDINATOR BBAA

MARÍA REYES GONZÁLEZ VIDA

Email: mrgv@ugr.es



ORI ADMINISTRATION

JULIO ROSÚA ORTIZ

Email: fbbaa@ugr.es

More information in:
bellasartes.ugr.es/info



ORI SCHOLARSHIP HOLDER

ESTHER CALLEALTA TISIS

Email: fineartsmobility@ugr.es

#### STUDENTS OF THE

#### GRADE IN CONSERVATION AND RESTORATION

WHO SHOULD BE CONTACTED IN CASE OF PROBLEMS?

## 3. ABOUT YOUR MOBILITY Tutors and Reference Staff

FOR ACADEMIC ISSUES
TUTORS IN THIS GRADE



TERESA LÓPEZ MARTÍNEZ **Email**: tlopez@ugr.es



ANA ISABEL CALERO CASTILLO **Email**: anacalero@ugr.es

## FOR ADMINISTRATIVE ISSUES

**ORI ADMINISTRATION** 



JULIO ROSÚA ORTIZ

Email: fbbaa@ugr.es

Service hours: 9-14h.

More information in:
bellasartes.ugr.es/info

#### STUDENTS OF THE GRADE IN FINE ARTS

### WHO SHOULD BE CONTACTED IN CASE OF PROBLEMS?

3.
ABOUT
YOUR MOBILITY
Tutors and reference staff

FOR ACADEMIC ISSUES

TUTOR FOR INCOMING INTERNATIONAL STUDENTS



ANA CREMADES **Email:** anacremades@ugr.es

FOR ADMINISTRATIVE ISSUES

**ORI ADMINISTRATION** 



JULIO ROSÚA ORTIZ

Email: fbbaa@ugr.es

Service hours: 9-14h.

More information in:
bellasartes.ugr.es/info

## 3. ABOUT YOUR MOBILITY Contact with ORLUGR

### CONTACT WITH ORI BBAA, TUTOR OR THE VICE-DEAN FOR INTERNATIONAL RELATIONS

Make sure the **subject of your mail** includes:

"University of origin-UGR 23-24: mail reason".

#### Examples:

Firenze-UGR 23-24: modification LA UB-UGR 23-24: credit validation problem

In the message, also indicate very clearly the name of the student.

#### **FIRST CONTACT: THIS WEEK**

Write to your tutor (Fine Arts: anacremades@ugr.es / C+R: anacalero@ugr.es) to introduce yourself and send her 2 phone numbers: your main phone number in Granada and another phone number to use in case of emergency.

#### **PLEASE CHECK YOUR EMAIL!**

The contact will be mainly by email. Please attend your email frequently!

## 3. ABOUT YOUR MOBILITY Certificate of Arrival

## CERTIFICATE OF ARRIVAL (for students whose universities specifically request it)

Consult with your Home University if you need this certificate and if you have a document of your own for us to sign.

If you need it, go through the Secretariat with that completed document, filling in all the data:

- Host University: UNIVERSIDAD DE GRANADA
- ERASMUS CODE: E GRANADA01
- Faculty: Faculty of Fine Arts
- Arrival date: 04/09/2023 (or later; we cannot report an earlier date)

In order to clearly **indicate the end date of your mobility**, please check our Academic Calendar:

https://bellasartes.ugr.es/docencia/grados/calendario-academico

### 3. ABOUT YOUR MOBILITY

Academic Calendar FBBAA UGR

PRIMER SEMESTRE	
11.09.2023	Inicio del periodo docente y de evaluación del primer semestre
22.12.2023	Finalización del periodo docente del primer semestre
23.12.2023 a 07.01.2024	Vacaciones de Navidad
08.01.2024 a 09.01.2024	Periodo sin pruebas de evaluación para preparación de pruebas finales
10.01.2024 a 24.01.2024	Evaluación en convocatoria ordinaria del primer semestre
05.02.2024	Límite entrega de actas convocatoria ordinaria del primer semestre
06.02.2024 a 17.02.2024	Evaluación en convocatoria extraordinaria del primer semestre
01.03.2024	Límite entrega de actas convocatoria extraordinaria del primer semestre
SEGUNDO SEMESTRE	
19.02.2024	Inicio del periodo docente y de evaluación del segundo semestre
25.03.2024 a 01.04.2024	Vacaciones de Semana Santa
05.06.2024	Finalización del periodo docente del segundo semestre
06.06.2024 a 07.06.2024	Periodo sin pruebas de evaluación para preparación de pruebas finales
10.06.2024 a 22.06.2024	Evaluación en convocatoria ordinaria del segundo semestre
03.07.2024	Límite entrega de actas convocatoria ordinaria del segundo semestre
04.07.2024 a 13.07.2024	Evaluación en convocatoria extraordinaria del segundo semestre (incluido TFG y Prácticas Externas)
15.07.2023 a 17.07.2024	Periodo adicional para ampliación de evaluación de la convocatoria extraordinaria del segundo semestre
25.07.2024	Límite entrega de actas convocatoria extraordinaria del segundo semestre (incluyendo TFG y Prácticas Externas)
13.09.2024	Límite entrega de actas convocatoria extraordinaria TFG y Prácticas Externas

### 3. ABOUT YOUR MOBILITY

Certificate of Arrival

### CERTIFICATE OF ARRIVAL Procedure

You will go through **electronic procedures**.

When you have finished the document, **scan it and send it by email** to <u>vtribbaa@ugr.es</u>. We will return it to you signed and stamped in PDF format.

If you need the **original on paper**, send an email to <u>vtribbaa@ugr.es</u> requesting the original physical document. Attach to that email the template provided by your university, completed. We will sign and stamp it, and we will give you an appointment to come and pick it up at the Secretariat.

## 3. ABOUT YOUR MOBILITY Declaration of responsibility

#### Declaration of Responsibility

#### **IMPORTANT:**

You must send the IN Declaration as a participant in mobility programmes to <a href="mailto:intlmobility@go.ugr.es">intlmobility@go.ugr.es</a>:

https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/declaracioninresponsabledeparticipanteenprogramasdemovilidadcovid

More info: intlmobility@ugr.es

## 3. ABOUT YOUR MOBILITY Registration

#### REGISTRATION

#### **IMPORTANT:**

You have reserved places but you are not enrolled yet.

This talk helps us to identify who has arrived and make sure that you carry out your mobility.

You must write your name and email in the list provided on paper now. You must do so, as we will proceed to the automatic enrollment of the people who have indicated it.

After this talk, an email will be sent to you with the receipt of your registration (to the email you've used for your mobility).

### 3. ABOUT YOUR MOBILITY

PIN Delivery Identified Access UGR Email Account

### PIN DELIVERY, IDENTIFIED ACCESS AND UGR EMAIL ACCOUNT

#### **IMPORTANT:**

Along with the receipt of your registration, you will also receive a PIN which is your **password to access the Identified Access Platform** of the UGR (Acceso identificado de la UGR):

https://oficinavirtual.ugr.es/ai/

After login into the Identified Access Platform, click on the "Email" menu and create your own UGR email account.

#### PERSONAL ACCESS (ACCESO IDENTIFICADO)

https://oficinavirtual.ugr.es/ai/



Enter your Passport /ID No in the 'DNI' box and the 4 digit password in the other box.

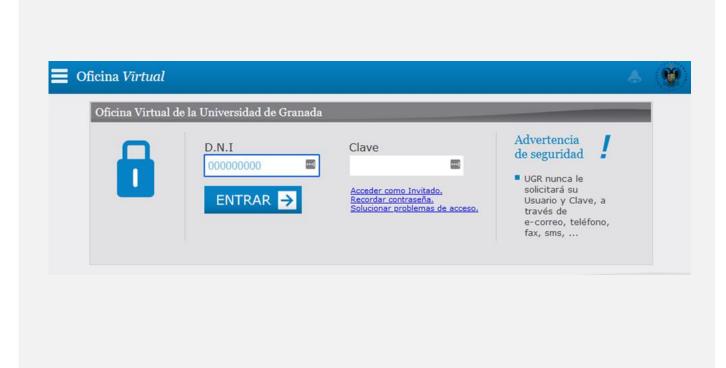
#### PIN/ CLAVE:

#### · EMAIL and WIFI

You will see this screen with different options. You have to choose the option: Correo Electrónico (e-mail).



You have to create you own e-mail address and a password. This new e-mail and the new password you create are the username and password you use to access the UGR Wi-Fi system.







## 3. ABOUT YOUR MOBILITY Access to PRADO

#### **ACCESS TO PRADO**

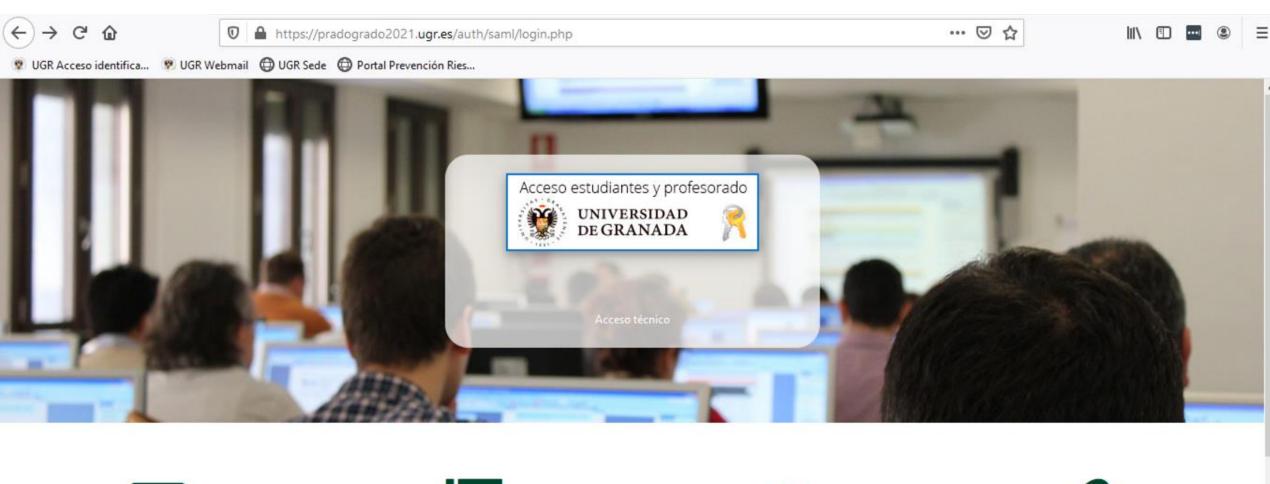
Platform for teaching support resources UGR

PRADO is the platform for teaching support resources used at the UGR. It is very important that you access and familiarize yourself with it, since you will have to use it for all subjects.

About: <a href="https://prado.ugr.es/informacion/presentacion">https://prado.ugr.es/informacion/presentacion</a>

FAQ: <a href="https://prado.ugr.es/preguntas-frecuentes/faq-estudiantes">https://prado.ugr.es/preguntas-frecuentes/faq-estudiantes</a>

Log in: <a href="https://prado.ugr.es">https://prado.ugr.es</a>











¿Correo UGR?

¿Estás matriculado?

¿Asignatura visible?

Acceso

Solicita tu cuenta

Oficina Virtual

Visibilidad

Datos del correo UGR





#### ¡Bienvenido/a de nuevo, MARÍA REYES! 👏

#### Vista general de curso



## CHANGES TO ORIGINAL LEARNING AGREEMENT

#### **IMPORTANT:**

This application shall be made only for exceptional reasons on a duly justified need.

Therefore, only one entry per student is allowed.

## CHANGES TO ORIGINAL LEARNING AGREEMENT

#### **DEADLINE FOR ADMISSION OF APPLICATIONS:**

September 7th - 15th (included, until 14:00 h).

#### **IMPORTANT:**

Applications received after this deadline will not be considered.

### CHANGES TO ORIGINAL LEARNING AGREEMENT

#### 1st STEP:

Make sure that it is possible to add the subjects of your interest.

It is not allowed to choose subjects of different degrees (Fine Arts and C+R).

**It is not recommended** to choose any of the following subjects due to academic reasons:

- –First year subjects (both degrees)
- -Creación Digital (2º year, Fine Arts degree)
- -Creación Multimedia Interactiva (2nd year, Fine Arts degree)
- –Aplicaciones interactivas (mention in 'Animation')

The selection of the following subjects **must be previously negotiated** with the Vice-Dean for Internationalization and Research:

- Final Year Dissertation (Trabajo de Fin de Grado, 4th year, both degrees)
- -External internship (4th year, both degrees)

### CHANGES TO ORIGINAL LEARNING AGREEMENT

#### 2nd STEP:

In order to avoid overlaps between previous and new subjects, **check schedule alignments:** 

https://grados.ugr.es/bellasartes/pages/infoacademica/horarios

https://grados.ugr.es/restauracion/pages/infoacademica/horarios

**GRADO EN BELLAS ARTES CURSO** Aprobado en Junta de Centro de 11 de mayo de 2023 2023/2024 1° SEMESTRE 2°E LUNES MIÉRCOLES **JUEVES** VIERNES MARTES 15:30 DIBUJO II:Lenguajes y DIBUJO II:Lenguajes y PINTURA II: Lenguajes y CREACIÓN DIGITAL (Grupo T) CREACIÓN DIGITAL (Grupo T) Procedimientos Procedimientos Procedimientos [D5]+[P6] [DS]+[P6] [Aula Dibujo 2] [Aula Dibujo 2] [Pintura 2+Lab. Proced.] TAA/TG TAA/TG TAA/TG TAA/TG TAA/TG 17:30 18:30 ESCULTURA II:Lenguajes y ESCULTURA II:Lenguajes y PINTURA II: Lenguajes y Procedimientos Procedimientos HISTORIA DEL PENSAMIENTO HISTORIA DEL PENSAMIENTO Procedimientos E1-E3-E4-NAVE ESCUETURA E1-E3-E4-NAVE ESCULTURA [Pintura 2+Lab. Proced.] 20:30 TAAZTIC TAA/TG TAA/TG TAA/TG TAA/TG 2° SEMESTRE 2°E MIÉRCOLES **JUEVES** LUNES MARTES VIERNES 15:30 ESCULTURA III:Metodologías ESCULTURA III:Metodologías ARTE CONTEMPORÁNEO. CREACIÓN MULTIMEDIA ARTE CONTEMPORÁNEO. escultóricas escultóricas INTERACTIVA (Grupo T) SIGLOS XX-XXI SIGLOS XX-XXI E1-E3-E4-NAVE ESCULTURA E1-E3-E4-NAVE ESCULTURA 17:30 TAA/TG TAA/TG TAA/TG TAA/TG TAA/TG 18:30 PINTURA III: Metodologias PINTURA III: Metodologías CREACIÓN MULTIMEDIA DIBUJO III: Metodologías del DIBUJO III: Metodologías del Pictóricas Pictóricas INTERACTIVA (Grupo T) dibujo dibujo [Aula Dibujo 2] [Aula Dibujo 2] [Pintura 2] [Pintura 2] 20:30 TAA/TG

TAA/TG TRABAJO AUTÓNOMO DEL ALUMNO / TUTORÍA DE GRUPO

TAA/TG

TAA/TG

TAA/TG

TAA/TG

## 3. ABOUT YOUR MOBILITY Teaching Guides

#### TEACHING GUIDES FOR SUBJECTS

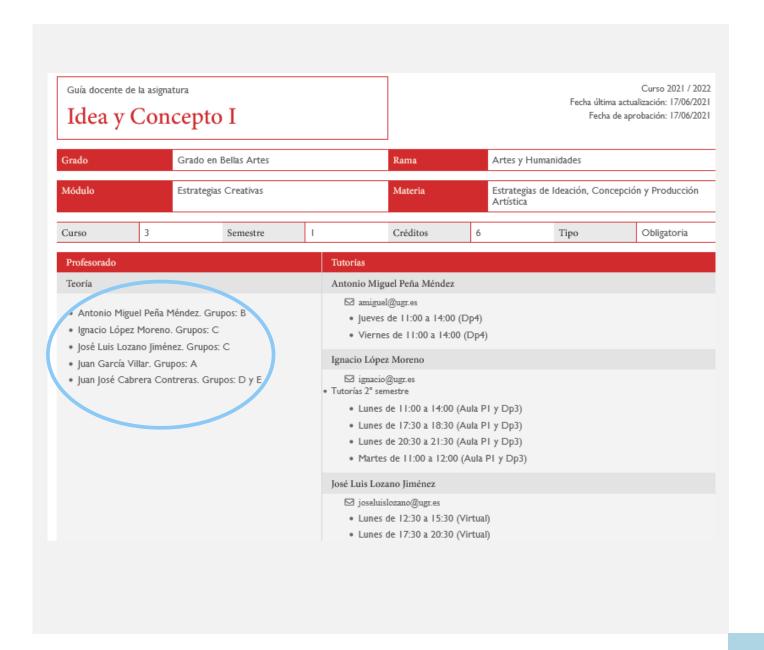
Grade in Fine Arts:

https://bellasartes.ugr.es/docencia/grados/graduadoa-bellas-artes

Grade in Conservation and Restoration:

https://bellasartes.ugr.es/docencia/grados/graduadoaconservacion-y-restauracion-bienes-cultural

## 3. ABOUT YOUR MOBILITY Teaching Guides



## 3. ABOUT YOUR MOBILITY Changes to original LA

## CHANGES TO ORIGINAL LEARNING AGREEMENT

#### 3rd STEP:

**Fill in the form** available here for download:

https://bellasartes.ugr.es/sites/centros/bellasartes/public/inline-files/IMPRESO%20DE%20SOLICITUD%20CAMBIOS%20SEPT%202 3-24 0.docx

https://bellasartes.ugr.es/estudiantes/movilidad

Section: INCOMING STUDENTS/ ESTUDIANTES ENTRANTES

Document name: Impreso solicitud de cambios Septiembre 23-24

#### PROPUESTA DE CAMBIOS AL PROGRAMA INICIAL DE ESTUDIOS CHANGES TO ORIGINAL PROPOSED STUDY PROGRAMME CURSO ACADÉMICO / ACADEMIC YEAR 2023/2024

IMPORTANTE: ESTA SOLICITUD ÚNICAMENTE SE REALIZA POR MOTIVOS EXCEPCIONALES Y SÓLO SE PERMITE UNA SOLICITUD POR ALUMNO

IMPORTANT: THE SUBMISSION OF THIS APPLICATION SHALL BE MADE FOR EXCEPTIONAL REASONS, THEREFORE ONLY ONE ENTRY PER STUDENT IS ALLOWED

#### DATOS DEL ESTUDIANTE / STUDENT'S DATA

Nombre / Name:		N.º ID o Pasaporte / Passport Number or ID Number:	Email de Contacto / Contact Email:
Universidad de origen	Home University:	Contacto en caso de Emergencia/ Emergency phone contact:	Teléfono de contacto en Granada/ Contact phone in Granada:

Número total de créditos ECTS incluidos en el acuerdo de estudios inicial / Total number of ECTS credits included in your current Learning Agrement. créditos/ credits
Número total de créditos ECTS que necesita añadir / Total number of ECTS credits you need to add: créditos/ credits
Número total de créditos ECTS que necesita eliminar / Total number of ECTS credits you need to delete: créditos/ credits

Razones para eliminar asignatura/ Reasons for deleting a subject	Razones para añadir asignatura/Reasons for adding a subject		
Previously selected educational component is not available at the Receiving Institution	☐ Substituting a deleted component		
☐ Timetable conflict	□ Extending the mobility period		
□ Other (please specify)	□ Other (please specify)		

#### AÑADIR NUEVA ASIGNATURA / ADD NEW SUBJECT

#### IMPORTANTE/ IMPORTANT:

Para evitar solapamientos, comprobar compatibilidad horaria en lin order to avoid overlaps, check schedule alignments at:

-Conservación y Restauración/Conservation and Restoration

https://grados.ugr.es/restauracion/pages/infoacademica/horario/2024/horarioscr2024v06280956

Bellas Artes/Fine Arts:

https://grados.ugr.es/bellasartes/pages/infoacademica/horario/2024/horariosbbaa2024v06250931

-Mención en Diseño Gráfico/Graphic Design Mention: https://grados.ugr.es/bellasartes/pages/infoacademica/horario/2024/ horariosbbsa2024v06250931

-Mención en Animación/Animation Mention:

https://grados.ugr.es/bellasartes/pages/infoacademica/horario/2024/horariosbbaa2024v06250931

Consultar códigos de asignaturas en el siguiente enlace/ Check the subjects codes at the following link:

https://bellasartes.ugr.es/sites/centros/bellasartes/public/inline-files/CODIGOS-DE-ASIGNATURAS-OBLIGATORIAS\_BBAA-y-C+R.pdf

AÑADIR ASIGNATURA/ ADD NEW SUBJECT Asignaturas y grupos solicitados / Required subjects/ groups:					
Código de Asubject code Nombre asignatura, (según los planes de estado) / Slayect name (according to the studies' programs)					
En caso de no existir disponibilidad en las asignaturas anteriores, se solicitan las siguientes por orden de preferencia/ In case of no availability of the previous subjects, the following are requested in order of preference					
Código de assignatura / Nombre asignatura (según los planes de estidio) / Subject acide (according to the studies / programs)					

#### BORRAR ASIGNATURA YA SELECCIONADA / DELETE ALREADY SELECTED SUBJECT

Código de asignatura / Subject code	Nombre asignatura (según los planes de estudio) / Subject name (according fo the studio) / roograms)	Grupo/Group

Fecha de solicitud / Date of application:
de Septiembre 2023 /th September, 2023

Enviar en formato .doc y por email a fineartsmobility@ugr.es antes del 15 de Septiembre a

Send using .doc format by email to fineartsmobility@ugr.es before September 15th 14:00pm.

Una vez se revise tu solicitud, recibirás un correo que indicará los cambios aceptados, también contendrá las instrucciones que debes seguir para quedar correctamente matriculado / You will receive an email indicating all changes accepted when it is revised. It will also contain instructions to be properly enrolled.

#### PROPUESTA DE CAMBIOS AL PROGRAMA INICIAL DE ESTUDIOS CHANGES TO ORIGINAL PROPOSED STUDY PROGRAMME CURSO ACADÉMICO / ACADEMIC YEAR 2023/2024

IMPORTANTE: ESTA SOLICITUD ÚNICAMENTE SE REALIZA POR MOTIVOS EXCEPCIONALES Y SÓLO SE PERMITE UNA SOLICITUD POR ALUMNO

IMPORTANT: THE SUBMISSION OF THIS APPLICATION SHALL BE MADE FOR EXCEPTIONAL REASONS, THEREFORE ONLY ONE ENTRY PER STUDENT IS ALLOWED

#### DATOS DEL ESTUDIANTE / STUDENT'S DATA

Nombre / Name:	N.º ID o Pasaporte / Passport Number or ID Number:	Email de Contacto / Contact Email:
Universidad de origen/ Home University:	Contacto en caso de Emergencia/ Emergency phone contact:	Teléfono de contacto en Granada/ Contact phone in Granada:

Número total de créditos ECTS incluidos en el acuerdo de estudios inicial /
Total number of ECTS credits included in your current Learning Agrement: créditos/ credits

Número total de créditos ECTS que necesita añadir /
Total number of ECTS credits you need to add: créditos/ credits

Número total de créditos ECTS que necesita eliminar /
Total number of ECTS credits you need to delete: créditos/ credits

Razones para eliminar asignatura/ Reasons for deleting a subject	Razones para añadir asignatura/ Reasons for adding a subject		
Previously selected educational component is not available at the Receiving Institution	□ Substituting a deleted component		
☐ Timetable conflict	□ Extending the mobility period		
□ Other (please specify)	□ Other (please specify)		

The application form includes several links in which you can consult the codes and schedules of the Fine Art subjects and their mentions, as well as Restoration subjects.

#### AÑADIR NUEVA ASIGNATURA / ADD NEW SUBJECT

#### IMPORTANTE/ IMPORTANT:

Para evitar solapamientos, comprobar compatibilidad horaria en Iln order to avoid overlaps, check schedule alignments at:

-Conservación y Restauración/Conservation and Restoration

https://grados.ugr.es/restauracion/pages/infoacademica/horario/2023/horarioscr2023

#### -Bellas Artes/Fine Arts:

https://grados.ugr.es/bellasartes/pages/infoacademica/horario/2023/horariosbbaa2023

-Mención en Diseño Gráfico/Graphic Design Mention:

https://grados.ugr.es/bellasartes/pages/infoacademica/horario/2023/horariomenciondisgraf2023

-Mención en Animación/Animation Mention:

https://grados.ugr.es/bellasartes/pages/infoacademica/horario/2023/horariomencionanimacion2023

Consultar códigos de asignaturas en el siguiente enlace/ Check the subjects codes at the following link:

https://bellasartes.ugr.es/sites/centros/bellasartes/public/inline-files/CODIGOS-DE-ASIGNATURAS-OBLIGATORIAS\_BBAA-y-C+R.pdf

### 3. ABOUT YOUR MOBILITY

Changes to original LA: Add new subject

## PROCEDURE FOR ADDING NEW SUBJECT (only for exceptional reasons)

Indicate the subject or subjects you need to add. This choice will be your first option.

#### **IMPORTANT:**

To add new subjects <u>we do not move the previous ones</u>, the new ones must fit in the already given schedule.

AÑADIR ASIGNATURA/ ADD NEW SUBJECT					
Asignaturas y grupos solicitados / Required subjects/ groups:					
Código de asignatura (según los planes de estudio) / Subject name asignatura / Subject code (according to the studies' programs)  Grupo/Group					
	FIRST OPTION				
	FIRST OPTION				

### 3. ABOUT YOUR MOBILITY

Changes to original LA: Add new subject

## PROCEDURE FOR ADDING NEW SUBJECT (only for exceptional reasons)

The form allows you **to add other subjects in order of preference**, in case there is no availability for those indicated in your first option.

#### **IMPORTANT:**

Only the subjects that are necessary to complete the total credits you need to add to your LA will be taken into account, in order of preference.

AÑADIR ASIGNATURA/ ADD NEW SUBJECT					
	Asignaturas y grupos solicitados / Required subjects/ groups:				
Codigo de asignatura / Subject code	Grupo/Group				
	FIRST OPTION				
	nibilidad en las asignaturas anteriores, se solicitan las siguientes por orde ilability of the previous subjects, the following are requested in order of pre				
Codigo de asignatura / Subiect code	Nombre asignatura (segun los planes de estudio) / Subject name (according to the studies' programs)	Grupo/Group			
	OTHER OPTIONS, IN ORDER				
	OF PREFERENCE				

### 3. ABOUT YOUR MOBILITY

Changes to original LA: Delete subject

## PROCEDURE TO DELETE ALREADY SELECTED SUBJECT

Indicate the **subject or subjects you need to delete** from your Learning Agreement.

**All the indicated subjects will be eliminated** and will be offered to other students.

# BORRAR ASIGNATURA YA SELECCIONADA / DELETE ALREADY SELECTED SUBJECT Codigo de asignatura / Subject code Nombre asignatura (segun los planes de estudio) / Subject name (according to the studies programs) Grupo/Group

### 3. ABOUT YOUR MOBILITY

Changes to original LA: Change group

#### ABOUT CHANGING GROUP OF SUBJECT

#### **IMPORTANT:**

Changes of groups **are not allowed** except for exceptional reasons (must be duly justified).

## 3. ABOUT YOUR MOBILITY Changes to original LA

## CHANGES TO ORIGINAL LEARNING AGREEMENT

#### 4th STEP:

Submit your application for changes by email to <a href="mailto:fineartsmobility@ugr.es">fineartsmobility@ugr.es</a>. The file must be saved in .doc / .docx format (Microsoft Word).

**DEADLINE: September 15th (included, until 14:00 h).** 

IMPORTANT: Applications received after this deadline will not be considered.

When your application is reviewed, you will receive an email indicating the accepted changes. It will also contain instructions that you must follow in order to be properly enrolled.

## 3. ABOUT YOUR MOBILITY Changes to original LA

## CHANGES TO ORIGINAL LEARNING AGREEMENT

#### **IMPORTANT:**

If you need face-to-face assistance in filling in this form, checking possible options, and avoiding overlaps, please indicate your name and email address in the list provided on paper.

The list includes different days and times for appointments, so please, include your name only in the line for the appointment of your choice.

## 3. ABOUT YOUR MOBILITY

Registering Changes

#### REGISTERING ACCEPTED CHANGES

#### **IMPORTANT:**

When you know the changes that have been accepted, **you must include these changes** in the "During the Mobility" section of your Learning Agreement, and submit it to your coordinator of your home university to sign and stamp it.

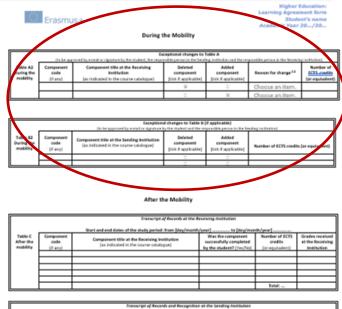
Once you have this document signed by you, by your coordinator and stamped by your home university, you must submit it before September 27th at 14h, to <a href="mailto:vtribbaa@ugr.es">vtribbaa@ugr.es</a> so that you are properly enrolled in the accepted changes; otherwise, these subjects will not will appear in your Transcript of Records.

## 3. ABOUT YOUR MOBILITY Registering Changes

#### REGISTERING ACCEPTED CHANGES

#### **IMPORTANT:**





itart and end dates of the study period: from [day/month/ Title of recognised component at the Sending institution

Sending institution

University of Granada / Spain Faculty of Fine Arts

## 3. ABOUT YOUR MOBILITY Registering Changes

#### REGISTERING ACCEPTED CHANGES

#### **IMPORTANT:**

When we receive your Learning Agreement with the modifications accepted by your home university, we will return it signed and stamped by us and we will proceed to make your new registration.

In the case we do not receive the modified agreement by 27 September, the modification of your learning agreement will be revoked and these subjects will not appear on your transcript of records.

## 3. ABOUT YOUR MOBILITY Deadlines

#### DEADLINES

**To be ENROLLED:** We will automatically register the attendees of this talk indicated in the list, and we will send the receipt by mail.

#### **Deadline for MODIFICATIONS OF STUDY PROGRAMS**

SEND YOUR REQUEST FOR CHANGES to <u>fineartsmobility@ugr.es</u>: **from 7th to 15th September** (included, until 14:00 h).

Send to <u>vtribbaa@ugr.es</u> the new agreement that includes the accepted changes by your university, **until 27th September**, 14:00 h.

VERY IMPORTANT:
CHANGES WILL NOT BE ADMITTED AFTER THIS DEADLINE

## 3. ABOUT YOUR MOBILITY End of the stay

#### AT THE END OF THE STAY

#### TRANSCRIPT OF RECORDS

At the end of your stay, you will receive an email with instructions to download your Transcript of Records (evaluation report).

To download it, you must remember the PIN that you used to access the Identified Access Platform of the UGR.

You will receive a notification from the HERMES system, in your email, to download it. You will deliver it to your home university.

#### **END-OF-STAY CERTIFICATE (DEPARTURE)**

To request the End-of-Stay Certificate (Departure), you must send it to <a href="mailto:vtribbaa@ugr.es">vtribbaa@ugr.es</a> filled in with the date you leave. We will return it signed in PDF format.

We will not sign any request after the end of the call for extraordinary exams.

## 4. RELEVANT INFORMATION



### 4.1 EXAMS

#### **EXAMS SESSIONS**

Exams: Grade in Fine Arts and Grade in Conservation and Restoration:

https://grados.ugr.es/bellasartes/pages/infoacademica/convocatorias

https://grados.ugr.es/restauracion/pages/infoacademica/convocatorias

4.1 EXAMS



Facultad de Bellas Artes

#### **GRADO EN BELLAS ARTES**

Curso 2023/2024

Aprobado en Junta de Centro el 11 de mayo de 2023

CURSO 3 º

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<b>OBLIGATORIA</b>	OBLIGATORIAS Evaluación ORDINARIA Evaluación EXTRAORDINARIA						
ANÁLIS	ANÁLISIS LENGUAJES ART. ACTUALES						
GRUPO A	lu.15-ene24	9:00	T13	mi.14-feb24	9:00	T13	
GRUPO B	lu.22-ene24	12:00	T13	mi.14-feb24	9:00	T13	
GRUPO C	mi.17-ene24	9:00	T13	mi.14-feb24	9:00	T13	
GRUPO D	lu.22-ene24	15:30	T13	mi.14-feb24	9:00	T13	
GRUPO E	lu.15-ene24	18:30	T12	mi.14-feb24	9:00	T13	
ESTRAT	ESTRATEGIAS DEL DIBUJO						
GRUPO A	ma.23-ene24	12:00	DIBUJO 3	ma.13-feb24	9:00	DIBUJO 3	
GRUPO B	mi.24-ene24	9:00	DIBUJO 3	ma.13-feb24	9:00	DIBUJO 3	
GRUPO C	mi.24-ene24	12:00	DIBUJO 3	ma.13-feb24	9:00	DIBUJO 3	
GRUPO D	ma.16-ene24	18:30	DIBUJO 3	ma.13-feb24	9:00	DIBUJO 3	
GRUPO E	l11 22-ene -24	15:30	DIBUJO 3	ma.13-feb24	9:00	DIBUJO 3	

University of Granada / Spain Faculty of Fine Arts

#### **ACADEMIC CALENDAR**

4.2 ACADEMIC CALENDAR UGR **ACADEMIC CALENDAR OF THE UNIVERSITY OF GRANADA 2023-24** 

https://bellasartes.ugr.es/docencia/grados/calendario-academico

### 4.3 HEALTH INFORMATION

#### **HEALTH INFORMATION**

If you come from another country, in order to be able to access healthcare in an emergency, you must have a **European Health Insurance Card,** and **you must <u>register as soon as possible at your reference Health</u> <b>Centre**.

More information:

https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/insurance

https://www.sspa.juntadeandalucia.es/servicioandaluzdesalud/ciudadani a/asistencia-durante-un-desplazamiento/asistencia-sanitaria-parapersonas-de-la-union-europea#opc2

https://www.sspa.juntadeandalucia.es/servicioandaluzdesalud/elsas/servicios-y-centros/informacion-por-centros

### 4.4 COMPULSORY PROCEDURES FOR FOREIGNERS

## COMPULSORY PROCEDURES FOR FOREIGNERS

If you come from another country, you must **register as soon as possible at the corresponding Consulate** and make the necessary arrangements for foreigners.

Check your consulate's website regularly, at least once a week.

More information:

https://induction.ugr.es/extranjeria/

https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residenciainspain?lang=en

## 4.5 UNIVERSITY SMART CARD (TUI)

#### **UNIVERSITY SMART CARD (TUI)**

The University Smart Card (Tarjeta Universitaria Inteligente -TUI) presents you as a member of the university community.

Once enrolled, you can obtain it. To do so, you have first go to "Acceso identificado" Student Account (<a href="https://oficinavirtual.ugr.es/ai/">https://oficinavirtual.ugr.es/ai/</a>) and apply for an appointment to collect it at the option: "Emisión Instantánea de la TUI - CITA PREVIA".

Dates for obtaining: From 11/09/2023 to 29/09/2023.

#### Places to obtain it:

- Facultad de Filosofía y Letras (Campus de Cartuja)
- E.T.S. Ingeniería de la Edificación (Campus de Fuentenueva)
- Facultad de Ciencias de la Salud (Campus del PTS )
- E.T.S. Ingenierías de Informática y Telecomunicaciones (Campus de Aynadamar)
- Espacio V Centenario (Avda. Madrid S/N)
  NO ONE WITHOUT AN APPOINTMENT WILL BE ATTENDED. IT IS NECESSARY TO BRING YOUR ID CARD TO THE APPOINTMENT.

More info at: <a href="https://bellasartes.ugr.es/facultad/noticias/emision-tarjeta-universitaria-inteligente-tui">https://bellasartes.ugr.es/facultad/noticias/emision-tarjeta-universitaria-inteligente-tui</a>

## 4.6 SPANISH LANGUAGE CERTIFICATE AND LANGUAGE LEVEL TEST

## SPANISH LANGUAGE CERTIFICATE AND LANGUAGE LEVEL TEST

When you filled your online application, you could already submit your language certificate. However, you can still do it through this link: <a href="https://gap.clm-granada.com/publico/matriculacion/prueba\_nivel\_cele/new?locale=es">https://gap.clm-granada.com/publico/matriculacion/prueba\_nivel\_cele/new?locale=es</a>
Only spanish language certificates such as DELE, SIELE, etc. will be admitted, as other types are not valid.

If you don't submit a spanish language skill certificate, if the one you submit is not valid or if you do not have a Spanish language certificate you must complete the free Language Level Test organised by the UGR's Modern Languages Centre: : <a href="https://gap.clm-granada.com/publico/matriculacion/prueba\_nivel\_cele/new?locale=es">https://gap.clm-granada.com/publico/matriculacion/prueba\_nivel\_cele/new?locale=es</a>

Level tests

14 of september 2023 at 9.00h

21 of september 2022 at 900 and 16.00h

28 of september at 16.00h

In any case, this test will not affect your mobility, as its unique purpose is getting statistics about incoming students' spanish level.

More information about the Spanish course:

https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/sobre-el-certificado-de-espaaol

#### **BUDDY PROGRAM**

## 4.7 BUDDY PROGRAM

It helps you to contact with other students from the University of Granada. The main objective is to help international students in their cultural, academic and linguistic integration at the University of Granada.

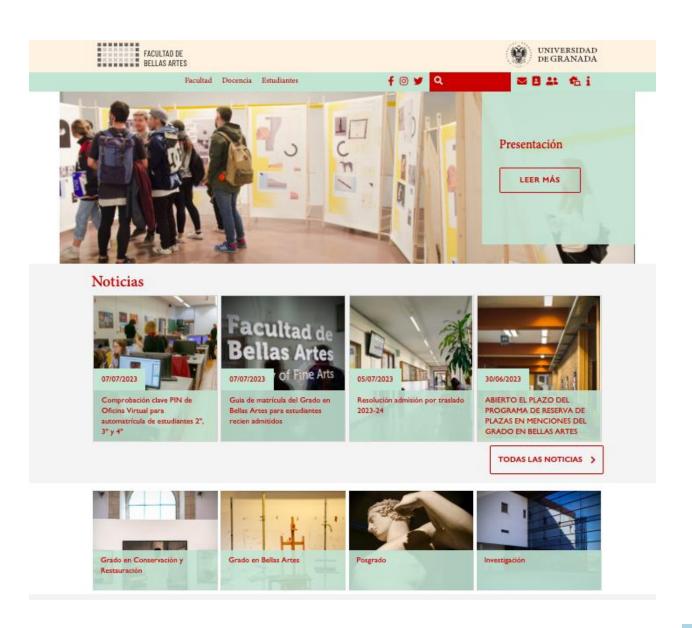
http://internacional.ugr.es/pages/perfiles/estudiantes/nuevasiniciativas-para-estudiantes-internacionales

#### **Apply for the Buddy Programme** at:

http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/formulariosolicitudbuddiesin

Send it scanned to: <a href="mailto:programamentor@ugr.es">programamentor@ugr.es</a>

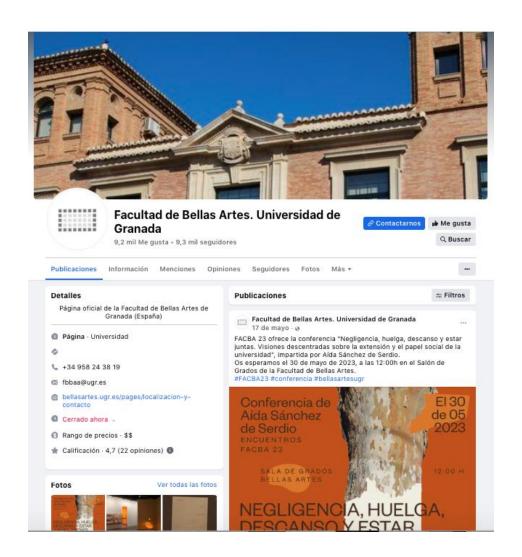
## 4.8 CULTURAL INFORMATION https://bellasartes.ugr.es/



Faculty of Fine Arts

## 4.8 CULTURAL INFORMATION

https://eses.facebook.com/bellasartesgranada/



### 4.8 CULTURAL INFORMATION

https://www.instagram.com/bellasartesgranada/



bellasartesgranada

Seguir

Enviar mensaje

1078 publicaciones

4612 seguidores

934 seguidos

#### Facultad de Bellas Artes UGR

Arte
Arte
Lorina de Bellas Artes Alonso Cano
Universidad de Granada
#bbaaugr

www.youtube.com/watch?v=f9y9UFVIjF4















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**■ PUBLICACIONES** 

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@ ETIQUETADAS



















## 4.8 CULTURAL INFORMATION

BAG: INTERNATIONAL ARTS FESTIVAL



University of Granada / Spain Faculty of Fine Arts

Are you a Fine Arts student? Do you want to have an internationalization experience without having to travel?

#### Apply for the BUDDY BAG 6th call!

This is an action framed in the 6th edition of the International Art Festival BAG that proposes 4 students of the Degree in Fine Arts of the University of Granada to act as 'buddies' ('friends or colleagues') of 4 students from the University of Los Lagos (Chile) who will visit us from September 30 to October 9, 2023. You will be able to participate for free in workshops, training, and cultural activities and your experience will be published in the resulting catalog of the BAG 6th Festival!

#### **EXTENDED DEADLINE**

Deadline for submission of applications: until 14:00 on 15 September 2023Publication of the list of selected candidates: 19 September 2023Deadline for acceptance or resignation: until 20 September 2023More info: https://bellasartes.ugr.es/sites/centros/bellasartes/public/inline-files/Convocatoria\_Buddy\_Bag.pdf



## 4.9 CITY AND MUSEUMS

https://induction.ugr.es/vida-diaria/















And much more...!







## CURSO DE ESPAÑOL COMO LENGUA

### **EXTRANJERA**



El Curso de Español como Lengua Extranjera está especialmente diseñado para estudiantes de movilidad internacional

¿Qué te ofrece este curso?





6 créditos ECTS



hasta C2



Intercambio lingüístico







## CURSO DE ESPAÑOL COMO LENGUA



488€ (2 plazos de 244€)

- EXTRANJERA. Curso a tiempo parcial de carácter cuatrimestral
  - Turnos: lunes/miércoles o martes/jueves (6 horas a la semana)
  - Certificado oficial del curso (6 créditos ECTS convalidables)
  - Acceso a actividades culturales y deportivas
  - Prueba de nivel fiable para ajustar las clases a las necesidades lingüísticas reales del estudiante
  - Evaluación continua y supervisión del estudiante por parte de su profesor





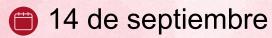


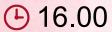
## CURSO DE ESPAÑOL COMO LENGUA

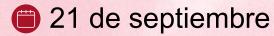
EXTRANJERA

Fechas de las pruebas de nivel









**(**9.00

**(L)** 16.00

28 de septiembre

**(L)** 16.00

¡MATRICULA ABIERTA!











www.clm.granada.com infoeclm.ugr.es Tel. +34 958 215 660

## VISIT TO THE FACILITIES OF THE FACULTY OF FINE ARTS UGR

TOMORROW 8th OF SEPTEMBER AT 12:30h
MEETING POINT: MAIN ENTRANCE OF THE BUILDING

### WELCOME!

WE WISH YOU A HAPPY AND PRODUCTIVE STAY!

COME ON MONDAY AT 11AM TO THE DEAN'S TEAM WELCOME SPEECH TO THE NEW STUDENTS! IT WILL TAKE PLACE IN THE SCULPTURE COURTYARD OF THE FACULTY OF BBAA. WE HAVE PREPARED A GIFT BAG FOR YOU!

