



UNIVERSIDAD
DE GRANADA



WELCOME!

FACULTY OF FINE ARTS
UNIVERSITY OF GRANADA



Welcome to our Faculty!

Today is an important day, it is a pleasure – and also an honor – to have you here. In this faculty we value the richness of having students from different countries and other cities in Spain; we hope that this course contributes to making this mutual enrichment possible.

We are delighted that you have chosen us. Your decision reinforces the importance of the collective, broad, and plural work carried out by all the members of this faculty, which helps us to continue being a model within the University of Granada, in the city, and in the world. With this, we want to tell you that we believe you have made the right choice and we wish to thank you for the trust you have placed in us.

We are confident that this mobility will bring you unforgettable experiences, not only on a personal level (mobility always means recharging energy and filling the mind with new ideas), but also on a professional level: a study published by the European Commission states that mobility considerably improves employment prospects.

In the academic field, this Faculty will offer you in-depth training in contemporary artistic languages, as well as in techniques and tools necessary for the conservation and restoration of cultural heritage. You will have an excellent team of professors, passionate about their work, who will pass on not only knowledge but also experiences that will leave a lasting mark.

We are excited to have you here and we want you to make the most of your stay.

Take care, and count on us for whatever you may need.

Elizaberta López Pérez
Dean of the Faculty of Fine Arts UGR

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1. ABOUT OUR FACULTY

2. ABOUT TEACHING

3. ABOUT YOUR MOBILITY

4. RELEVANT INFORMATION

1. ABOUT OUR FACULTY



FACULTAD DE BELLAS ARTES: 2 SEDES

BBAA

Facultad de Bellas
Artes . Universidad de...

13 min
950m

14 min
1 km

15 min
1,1 km



C+R

Edificio de Conservación
y Restauración de...

PIZZERÍA ROMANA

Teatro Municipal

LIV Student Granada -
Residencia de Estudiantes

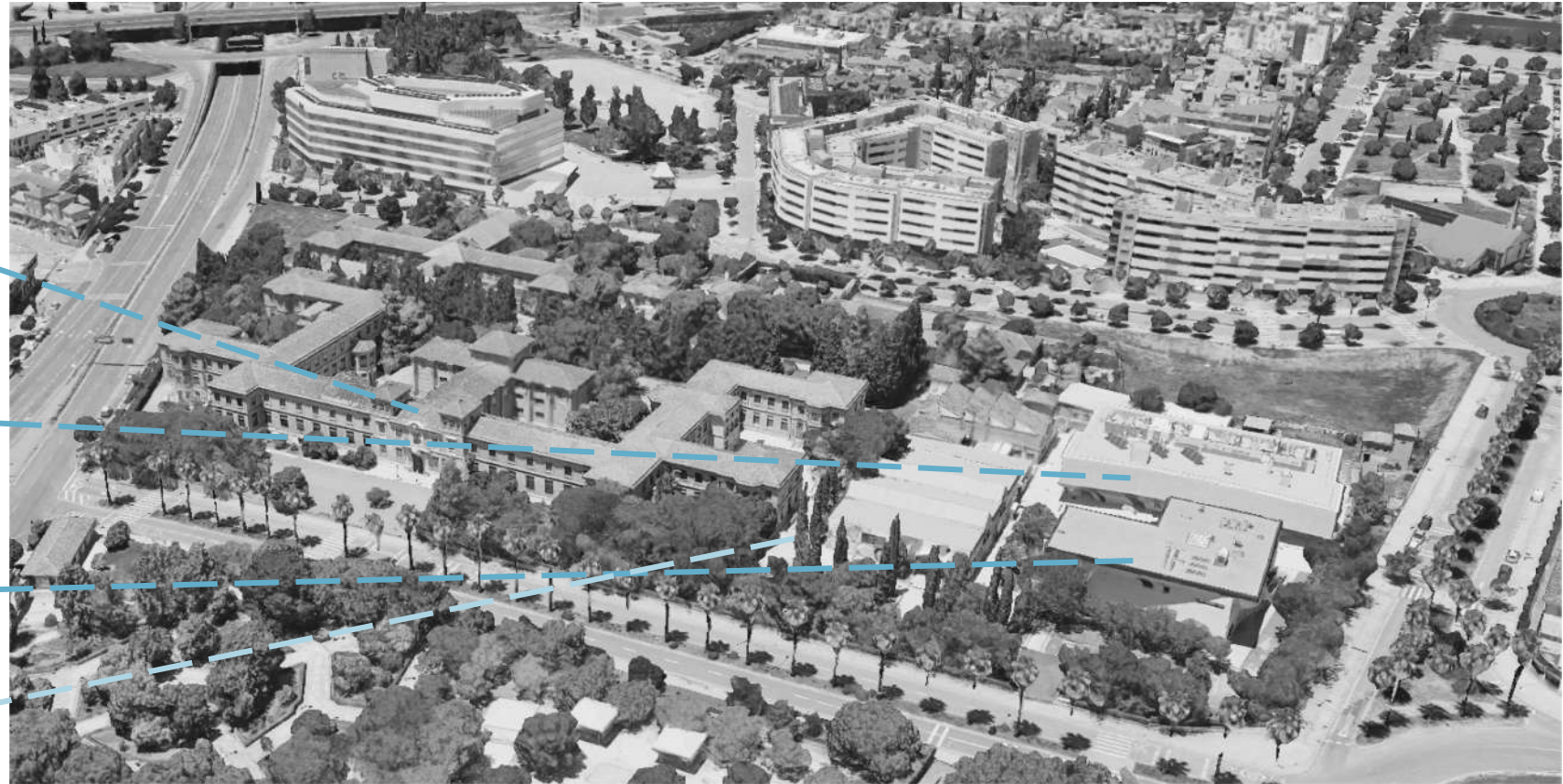
1. ABOUT OUR FACULTY: Location

MAIN BUILDING

SCULPTURE

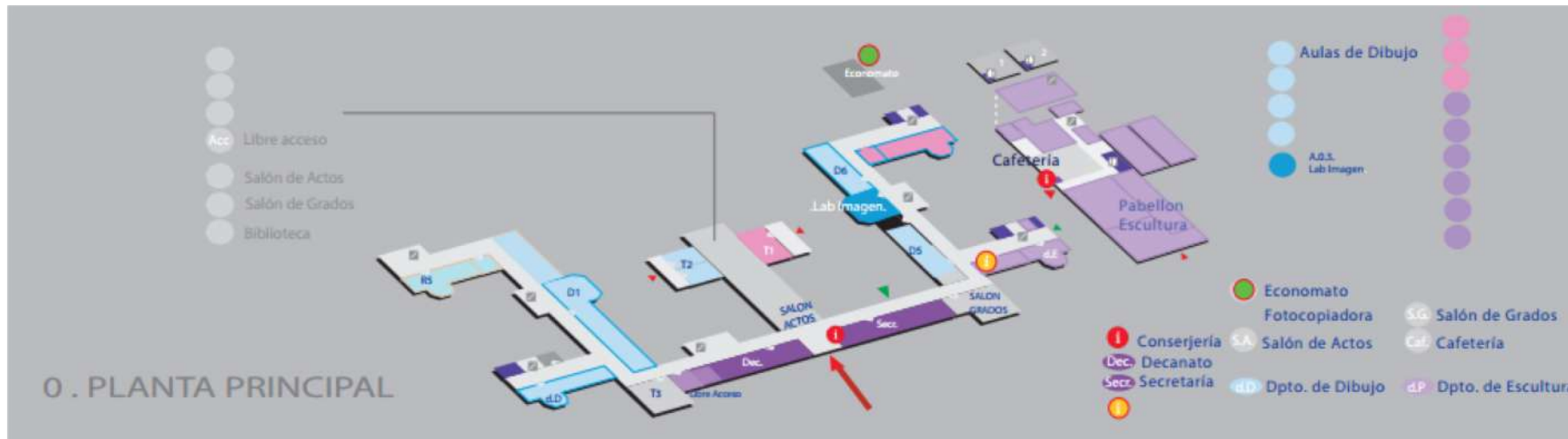
NEW TECHNOLOGIES

CAFETERIA



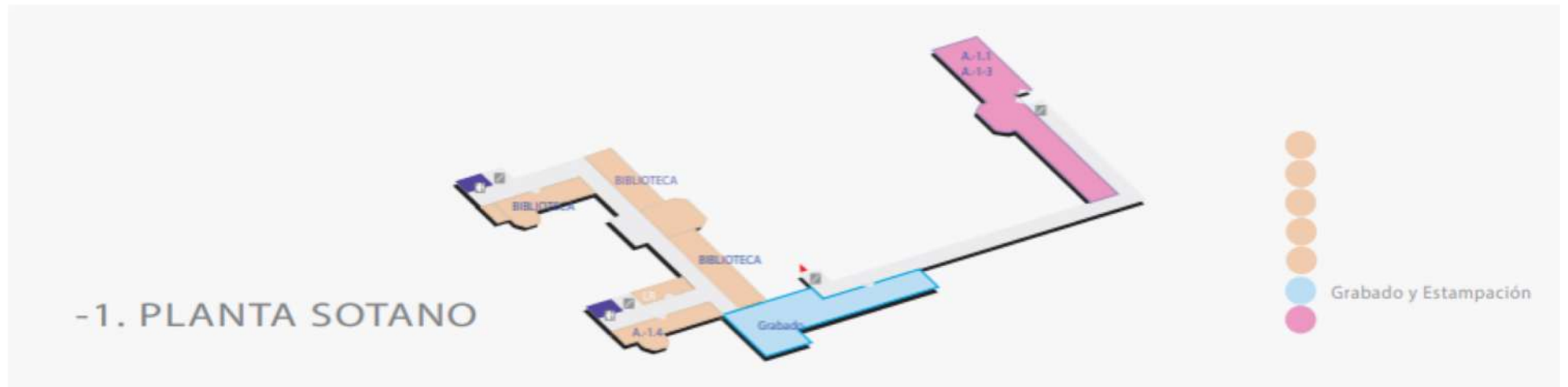
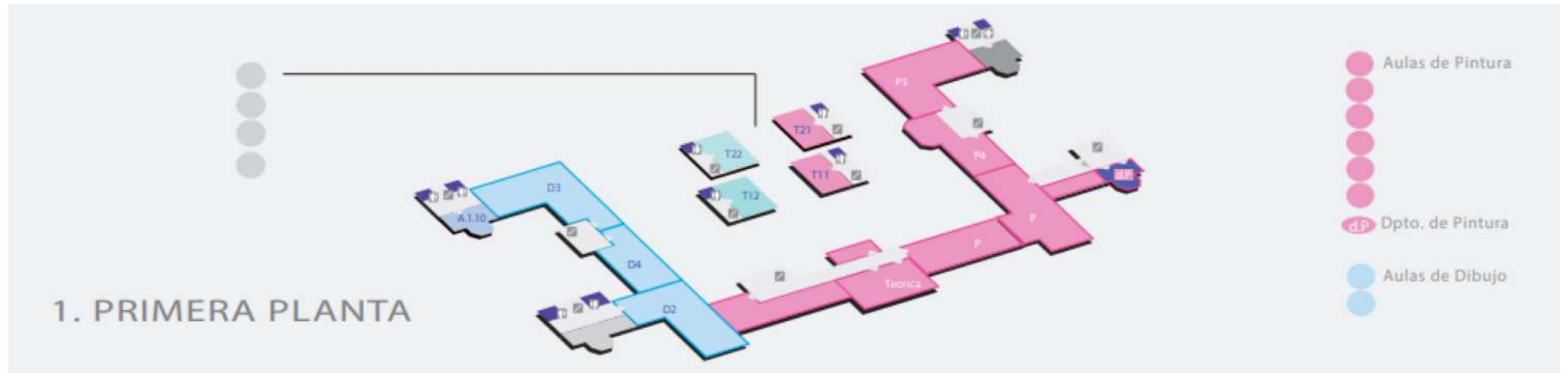
1. ABOUT OUR FACULTY: Facilities

MAIN BUILDING



1. ABOUT OUR FACULTY: Facilities

MAIN BUILDING



1. ABOUT OUR FACULTY

Equipo Decanal



SECRETARY

JAVIER PÉREZ GARCÍA



VICEDEAN
International Relations

JESÚS OSORIO PORRAS



VICEDEAN
Academic Affairs and Research

ANA LÓPEZ MONTES



VICEDEAN
Cultural Extension and Students

MANUEL BRU SERRANO



DEAN

ELIZABERTA LÓPEZ PÉREZ



VICEDEAN
Infrastructures and Sustainability

FRANCISCO COLLADO MONTERO



**UNDERGRADUATE
PROGRAM
COORDINATORS**

DAVID LÓPEZ RUBIÑO



ANA ISABEL CALERO CASTILLO

2. ABOUT TEACHING



2. ABOUT TEACHING

When do classes start?

Classes start on **September 15th**.

Subject **timetables** can be consulted through this link:

<https://bellasartes.ugr.es/docencia/grados/horarios>

2. ABOUT TEACHING

CLASSES

All classes are in-person and mandatory

+6 absences 👎

Tutorials are also in-person. Each professor will communicate their schedule and meeting location.

All classes are taught in Spanish.

You will find all the information about each course in its Course Guide (available at <https://bellasartes.ugr.es/docencia/grados>)

Specific information from each professor about each course (contents, assignments, exams...) will be provided through the PRADO platform

2. ABOUT TEACHING: Academic calendar

ACADEMIC CALENDAR OF FACULTY OF FINE ARTS OF THE UNIVERSITY OF GRANADA 2025-2026

<https://bellasartes.ugr.es/docencia/grados/calendario-academico>

***Exams for the Bachelor's Degree in Fine Arts and the Bachelor's Degree in Conservation and Restoration:**

<https://grados.ugr.es/bellasartes/pages/infoacademica/convocatorias>

<https://grados.ugr.es/restauracion/pages/infoacademica/convocatorias>

3.

ABOUT YOUR MOBILITY

Erasmus+

Higher Education
Learning Agreement form
Student/trainee's name

LEARNING AGREEMENT FOR STUDIES

Student	First name (s)	
Name (s)	Nationality ¹	
of birth	Academic year	20../20..
[M/F]	Subject area, Code ³	
Study cycle ²	E-mail	
Phone		
The Sending Institution	Faculty	
	Department	
	Country, code ⁴	

3. ABOUT YOUR MOBILITY

International
Relationship Team



**VICE-DEAN FOR
INTERNATIONALIZATION
SICUE COORDINATOR BBAA**

JESÚS OSORIO PORRAS
Email: fineartsmobility@ugr.es



ORI ADMINISTRATION

LAURA PÉREZ
Email: vtribbaa@ugr.es
More information in:
bellasartes.ugr.es/info



**ORI INTERN / GENERAL
INFORMATION**

CLAUDIA GÓMEZ VERS
Email: fineartsmobility@ugr.es

3. ABOUT YOUR MOBILITY

Tutors and reference staff

STUDENTS OF THE DEGREE IN FINE ARTS WHO SHOULD BE CONTACTED IN CASE OF PROBLEMS?

FOR ACADEMIC ISSUES

TUTOR FOR INCOMING
INTERNATIONAL
STUDENTS



ANA CREMADES
Email: anacremades@ugr.es

FOR ADMINISTRATIVE ISSUES

ORI ADMINISTRATION



LAURA PÉREZ
Email: vtribbaa@ugr.es
Service hours: 9-14h.
More information in:
bellasartes.ugr.es/info

**STUDENTS OF THE
DEGREE IN CONSERVATION AND RESTORATION
WHO SHOULD BE CONTACTED
IN CASE OF PROBLEMS?**

**3.
ABOUT
YOUR MOBILITY**
Tutors and Reference Staff

FOR ACADEMIC ISSUES
TUTORS IN THIS DEGREE



TERESA LÓPEZ MARTÍNEZ
Email: tlopez@ugr.es



ANA ISABEL CALERO CASTILLO
Email: anacalero@ugr.es

**FOR ADMINISTRATIVE
ISSUES**
ORI ADMINISTRATION



LAURA PÉREZ
Email: vtribbaa@ugr.es
Service hours: 9-14h.
More information in:
bellasartes.ugr.es/info

3. ABOUT YOUR MOBILITY

Contact with ORI UGR

CONTACT WITH ORI BBAA, TUTOR OR THE VICE-DEAN FOR INTERNATIONAL RELATIONS

FIRST CONTACT: THIS WEEK

Write to your tutor

Fine Arts: anacremades@ugr.es

C+R: anacalero@ugr.es

Introduce yourself and send her 2 phone numbers: your main phone number in Granada and another phone number to use in case of emergency.

Make sure the **subject of your mail** includes:

"University of origin-UGR 24-25: mail reason".

Examples:

Firenze-UGR 24-25: modification LA

UB-UGR 24-25: credit validation problem

In the message, also **indicate very clearly the name of the student.**

3. ABOUT YOUR MOBILITY Certificate of Arrival

CERTIFICATE OF ARRIVAL (for students whose universities specifically request it)

vtribbaa@ugr.es

Does your home faculty require an Arrival Certificate?

- Host University: University of Granada
- Erasmus Code: E GRANADA01
- Faculty: Faculty of Fine Arts
- Arrival date: **10/09/2025**
- For the end date, please refer to the academic calendar:
<https://bellasartes.ugr.es/docencia/grados/calendario-academico>
 - First semester: **27/02/2026**
 - Second semester: **27/07/2026**

Certificates will only be signed on the last day of stay.

3. ABOUT YOUR MOBILITY Certificate of Arrival

CERTIFICATE OF ARRIVAL Procedure

You will go through **electronic procedures**.

When you have finished the document, **scan it and send it by email to vtribbaa@ugr.es**. We will return it to you signed and stamped in PDF format.

If you need the **original on paper**, send an email to vtribbaa@ugr.es requesting the original physical document. Attach to that email the template provided by your university, completed. We will sign and stamp it, and we will give you an appointment to come and pick it up at the Secretariat.

3. ABOUT YOUR MOBILITY

PIN Delivery
Identified Access
UGR Email Account

PIN DELIVERY, IDENTIFIED ACCESS AND UGR EMAIL ACCOUNT



IMPORTANT:

Along with the receipt of your registration, you will also receive a **PIN** which is your **password to access the Identified Access Platform of the UGR (Acceso identificado de la UGR):**

<https://oficinavirtual.ugr.es/ai/>

After login into the Identified Access Platform, **click on the "Email" menu and create your own UGR email account.**

3. ABOUT YOUR MOBILITY PIN Delivery

- PERSONAL ACCESS (ACCESO IDENTIFICADO)

<https://oficinavirtual.ugr.es/ai/>



Enter your Passport /ID No in the 'DNI' box and the 4 digit password in the other box.

PIN/ CLAVE:

- EMAIL and WIFI

You will see this screen with different options. You have to choose the option: Correo Electrónico (e-mail).



You have to create your own e-mail address and a password. This new e-mail and the new password you create are the username and password you use to access the UGR Wi-Fi system.

3.

ABOUT YOUR MOBILITY

PIN Delivery

Oficina Virtual

Oficina Virtual de la Universidad de Granada



D.N.I.
000000000

Clave

ENTRAR →

[Acceder como Invitado.](#)
[Recordar contraseña.](#)
[Solucionar problemas de acceso.](#)

Advertencia de seguridad !

- UGR nunca le solicitará su Usuario y Clave, a través de e-correo, teléfono, fax, sms, ...

3.

ABOUT YOUR MOBILITY

PIN Delivery

Oficina Virtual



Servicio de consulta y gestión Web. Segundo Factor de Autenticación

Introduzca el código que recibirá por SMS en el teléfono

Importante: Tenga en cuenta que el SMS puede demorarse unos segundos en llegar

Código de 6 dígitos:

☐ Para su comodidad recomendamos que marque esta casilla si desea que no se solicite esta segunda clave en este navegador durante 30 días (se establecerá una cookie para tal fin)

ENVIAR



¿No puede acceder a ?

[Reenviar Clave a mrqv@ugr.es](mailto:mrqv@ugr.es)

[Información sobre Doble Factor de Autenticación en Oficina Virtual](#)

3.

ABOUT YOUR MOBILITY

PIN Delivery



UNIVERSIDAD DE GRANADA

Oficina Virtual

Usuario: MARÍA REYES GONZÁLEZ VIDA - Perfil: Personal

Inicio Cambiar Clave Configuración Contacto Ayuda ? Salir

Aplicación	Área	Favorito
Consulta de Nómina	Servicios	★
Incidencias y Peticiones (C.S.I.R.C.)	Trámites CSIRC	★
Sistema de Seguimiento de Actividad Docente (SSAD)	Grado y Posgrado	★
Solicitud de Cuenta Personal de Correo Electrónico	Trámites CSIRC	★

Novedades
No hay novedades

Avisos
Última Conexión a OV
Datos de su última conexión a Oficina Virtual:
• Fecha: 03/09/2021 16:32
• Máquina: 188.78.193.96

3.

ABOUT YOUR MOBILITY

Access to PRADO

ACCESS TO PRADO

Platform for teaching support resources UGR

PRADO is the platform for teaching support resources used at the UGR. It is very important that you access and familiarize yourself with it, since you will have to use it for all subjects.

About: <https://prado.ugr.es/informacion/presentacion>

FAQ: <https://prado.ugr.es/preguntas-frecuentes/faq-estudiantes>

Log in: <https://prado.ugr.es>



¿Correo UGR?

Solicita tu cuenta



¿Estás matriculado?

Oficina Virtual



¿Asignatura visible?

Visibilidad



Acceso

Datos del correo UGR

Acceso a PRADO: <https://pradogrado2021.ugr.es/auth/saml/login.php>



UNIVERSIDAD
DE GRANADA

Introduzca su nombre de usuario y contraseña

Español | English

Introduzca su nombre de usuario y contraseña

Un servicio solicita que se autentique. Por favor, introduzca su nombre de usuario y contraseña en el siguiente formulario.



Nombre de usuario

Contraseña

Iniciar sesión

Username: your email account at UGR
Password: the password of this email account

¡Ayuda! Se me ha olvidado la contraseña.

Sin su nombre de usuario y contraseña no se puede identificar y acceder al servicio. Quizás haya alguien que pueda ayudarle. ¡Contacte con el centro de atención al usuario de su organización!



CSIRC

CENTRO DE SERVICIOS DE INFORMÁTICA
Y REDES DE COMUNICACIONES



Mis cursos

Vista general de curso

Todos ▾

Buscar

Ordenar por nombre del curso ▾

Tarjeta ▾



DIBUJO ANIMADO - 2324 (Grupo A)
GRADUADO-A EN BELLAS ARTES (2010) (260)



IDEA Y CONCEPTO I - 2324 (Grupo E)
GRADUADO-A EN BELLAS ARTES (2010) (260)



ILUSTRACIÓN Y CÓMIC - 2324 (Grupo B)
GRADUADO-A EN BELLAS ARTES (2010) (260)



3. ABOUT YOUR MOBILITY

Changes to original LA

CHANGES TO ORIGINAL LEARNING AGREEMENT

IMPORTANT:

This application shall be made **ONLY FOR EXCEPTIONAL REASONS on a duly justified need.**

Therefore, **only one entry** per student is allowed.

3. ABOUT YOUR MOBILITY

Changes to original LA

CHANGES TO ORIGINAL LEARNING AGREEMENT

APPLICATION PERIOD:

From 12 to 19 September 2025 (until 2:00 p.m.)

VERY IMPORTANT:

No changes will be accepted outside this period.

3. ABOUT YOUR MOBILITY

Changes to original LA

CHANGES TO ORIGINAL LEARNING AGREEMENT

DELETE COURSES: **YES**

ADD COURSES: **ONLY IF IT'S NECESSARY FOR YOUR MOBILITY**

CHANGE COURSES: **ONLY FOR JUSTIFIED REASONS**

CHANGE GROUP IN AN SPECIFIC COURSE: **IT'S NOT POSSIBLE**

3.

ABOUT YOUR MOBILITY

Changes to original LA

CHANGES TO ORIGINAL LEARNING AGREEMENT

1st STEP: Check if it's possible to make the change

Keep in mind that:

- a) **We have very limited spots in specific courses.** Places will be assigned based on priority and availability.
- a) We can't assign any of this courses:
 - **First year subjects** (both degrees)
 - **Creación Digital** (2º year, Fine Arts degree)
 - **Creación Multimedia Interactiva** (2nd year, Fine Arts degree)
 - **Aplicaciones interactivas** (mention in 'Animation')
- a) The selection of the following subjects **must be previously negotiated** with the Vice-Dean for Internationalization and Research:
 - **Final Year Dissertation** (Trabajo de Fin de Grado, 4th year, both degrees)

3. ABOUT YOUR MOBILITY

Changes to original LA

CHANGES TO ORIGINAL LEARNING AGREEMENT

2nd STEP: Check the courses schedules

of the courses you've been already assigned and those you need to pick. **You can't be enrolled in courses that overlap with the ones you already have.**

Fine Arts degree:

<https://grados.ugr.es/bellasartes/pages/infoacademica/horarios>

Conservation and Restoration degree:

<https://grados.ugr.es/restauracion/pages/infoacademica/horarios>

3. ABOUT YOUR MOBILITY

Changes to original LA

CHANGES TO ORIGINAL LEARNING AGREEMENT

3rd STEP: CHECK THE TEACHING GUIDES!

You will find there all the info you need about every course, it's objectives, the content, the evaluation methods, etc

Fine Arts degree:

<https://bellasartes.ugr.es/docencia/grados/graduadoa-bellas-artes>


Conservation and Restoration degree:


<https://bellasartes.ugr.es/docencia/grados/graduadoa-conservacion-y-restauracion-bienes-cultural>

3.

ABOUT YOUR MOBILITY

Teaching Guides

FACULTAD DE
BELLAS ARTES



UNIVERSIDAD
DE GRANADA

Facultad Docencia Estudiantes

[f](#) [@](#) [X](#) [Q](#) [✉](#) [👤](#) [🏠](#) [i](#)

[/ Docencia / Grados / Graduados bellas artes / Arte y cuerpo / 11](#)

Arte y Cuerpo

CURSO ACADÉMICO	2024 / 2025
TITULACIÓN	Grado en Bellas Artes
CURSO	Cuarto
SEMESTRE	Primero / Segundo
TIPO	Optativa
CENTRO	 Facultad de Bellas Artes
DEPARTAMENTOS	<ul style="list-style-type: none">• Departamento de Pintura• Departamento de Escultura
GUÍA DOCENTE	 Guía docente 2024 / 2025

Profesorado

Teoría

University of Granada / Spain

Faculty of Fine Arts

3. ABOUT YOUR MOBILITY

Changes to original LA

CHANGES TO ORIGINAL LEARNING AGREEMENT

4th STEP:

Fill in the sheet available here for download:

**IMPRESO de SOLICITUD DE CAMBIOS 25-26 / COURSE
CHANGE APPLICATION SHEET**

<https://bellasartes.ugr.es/estudiantes/movilidad>

Section: **INCOMING STUDENTS/ ESTUDIANTES ENTRANTES**

Document name: **Impreso solicitud de cambios Septiembre 25-26**

PROPUESTA DE CAMBIOS AL PROGRAMA INICIAL DE ESTUDIOS *CHANGES TO ORIGINAL PROPOSED STUDY*
PROGRAMME CURSO ACADÉMICO / ACADEMIC YEAR
2023/2024

IMPORTANTE: ESTA SOLICITUD ÚNICAMENTE SE REALIZA POR MOTIVOS EXCEPCIONALES Y SÓLO SE PERMITE UNA SOLICITUD POR ALUMNO
IMPORTANT: THE SUBMISSION OF THIS APPLICATION SHALL BE MADE FOR EXCEPTIONAL REASONS, THEREFORE ONLY ONE ENTRY PER STUDENT IS ALLOWED

DATOS DEL ESTUDIANTE / STUDENT'S DATA

Nombre / Name:	N.º ID o Pasaporte / Passport Number or ID Number:	Email de Contacto / Contact Email:
Universidad de origen/ Home University:	Contacto en caso de Emergencia/ Emergency phone contact:	Teléfono de contacto en Granada/ Contact phone in Granada:

Número total de créditos ECTS incluidos en el acuerdo de estudios inicial / Total number of ECTS credits included in your current Learning Agreement:	créditos/ credits
Número total de créditos ECTS que necesita añadir / Total number of ECTS credits you need to add:	créditos/ credits
Número total de créditos ECTS que necesita eliminar / Total number of ECTS credits you need to delete:	créditos/ credits

Razones para eliminar asignatura/ Reasons for deleting a subject	Razones para añadir asignatura/ Reasons for adding a subject
<input type="checkbox"/> Previously selected educational component is not available at the Receiving Institution	<input type="checkbox"/> Substituting a deleted component
<input type="checkbox"/> Timetable conflict	<input type="checkbox"/> Extending the mobility period
<input type="checkbox"/> Other (please specify)	<input type="checkbox"/> Other (please specify)

AÑADIR NUEVA ASIGNATURA / ADD NEW SUBJECT

IMPORTANTE/ IMPORTANT:

Para evitar solapamientos, comprobar **compatibilidad horaria** en /In order to avoid overlaps, check **schedule** alignments at:

-Conservación y Restauración/Conservation and Restoration

<https://grados.ugr.es/restauracion/pages/infoacademica/horario/2024/horarioscr2024v06280956>

-Bellas Artes/Fine Arts:

<https://grados.ugr.es/bellasartes/pages/infoacademica/horario/2024/horariosbbaa2024v06250931>

-Mención en Diseño Gráfico/Graphic Design Mention: <https://grados.ugr.es/bellasartes/pages/infoacademica/horario/2024/horariosbbaa2024v06250931>

-Mención en Animación/Animation Mention:

<https://grados.ugr.es/bellasartes/pages/infoacademica/horario/2024/horariosbbaa2024v06250931>

Consultar **códigos de asignaturas** en el siguiente enlace/ Check the **subjects codes** at the following link:

https://bellasartes.ugr.es/sites/codigos/bellasartes/pu6d/codigos-de-asignaturas-obligatorias_bbaa-y-c-r.pdf

AÑADIR ASIGNATURA/ ADD NEW SUBJECT

Asignaturas y grupos solicitados / Required subjects/ groups:

Código de asignatura / Subject code	Nombre asignatura (según los planes de estudio) / Subject name (according to the studies' programs)	Grupo/Group

En caso de no existir disponibilidad en las asignaturas anteriores, se solicitan las siguientes por orden de preferencia/
In case of no availability of the previous subjects, the following are requested in order of preference

Código de asignatura / Subject code	Nombre asignatura (según los planes de estudio) / Subject name (according to the studies' programs)	Grupo/Group

BORRAR ASIGNATURA YA SELECCIONADA / DELETE ALREADY SELECTED SUBJECT

Código de asignatura / Subject code	Nombre asignatura (según los planes de estudio) / Subject name (according to the studies' programs)	Grupo/Group

Fecha de solicitud / Date of application:
__ de Septiembre 2023 / __th September, 2023

Enviar en **formato .doc** y por email a **fineartsmobility@ugr.es** antes del **15 de Septiembre a las 14:00h.**
Send using **.doc format** by email to **fineartsmobility@ugr.es** before **September 15th 14:00pm.**

Una vez se revise tu solicitud, recibirás un correo que indicará los cambios aceptados, también contendrá las instrucciones que debes seguir para quedar correctamente matriculado / You will receive an email indicating all changes accepted when it is revised. It will also contain instructions to be properly enrolled.

**ADD COURSES
(IN ORDER OF
PREFERENCE)**

**DELETE
COURSES**

HOW TO SEND IT

**PERSONAL
DATA**

INFO

The application form includes several **links** in which you can **consult the codes and schedules of the Fine Art subjects and their mentions, as well as Restoration subjects.**

AÑADIR NUEVA ASIGNATURA / ADD NEW SUBJECT

IMPORTANTE/ IMPORTANT:

Para evitar solapamientos, comprobar **compatibilidad horaria** en //In order to avoid overlaps, check **schedule alignments** at:

-Conservación y Restauración/Conservation and Restoration

<https://grados.ugr.es/restauracion/pages/infoacademica/horario/2023/horarioscr2023>

-Bellas Artes/Fine Arts:

<https://grados.ugr.es/bellasartes/pages/infoacademica/horario/2023/horariosbbaa2023>

-Mención en Diseño Gráfico/Graphic Design Mention:

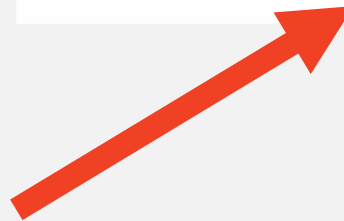
<https://grados.ugr.es/bellasartes/pages/infoacademica/horario/2023/horariomenciondisgraf2023>

-Mención en Animación/Animation Mention:

<https://grados.ugr.es/bellasartes/pages/infoacademica/horario/2023/horariomencionanimacion2023>

Consultar **códigos de asignaturas** en el siguiente enlace/ Check the **subjects codes** at the following link:

https://bellasartes.ugr.es/sites/centros/bellasartes/public/inline-files/CODIGOS-DE-ASIGNATURAS-OBLIGATORIAS_BBAA-y-C+R.pdf



AÑADIR ASIGNATURA/ ADD NEW SUBJECT Asignaturas y grupos solicitados / Required subjects/ groups:		
Código de asignatura / Subject code	Nombre asignatura (según los planes de estudio) / Subject name (according to the studies' programs)	Grupo/Group
En caso de no existir disponibilidad en las asignaturas anteriores, se solicitan las siguientes por orden de preferencia/ <i>In case of no availability of the previous subjects, the following are requested in order of preference</i>		
Código de asignatura / Subject code	Nombre asignatura (según los planes de estudio) / Subject name (according to the studies' programs)	Grupo/Group

FIRST OPTION/S

OTHER OPTION/S

3.

ABOUT YOUR MOBILITY

Changes to original LA:
Add new subject

PROCEDURE FOR ADDING NEW SUBJECT (only for exceptional reasons)

Fill out this form:
<https://forms.gle/sshCH2zgqUQanDtU9>

Once we review your request, we will contact you to resolve it or to ask for more information.

Deadline for submitting requests: 17/02, 14:00h

If everything is correct, **we will contact you by email and you will have to send the completed form to fineartsmobility@ugr.es. Once both procedures are definitively accepted, you will be able to officially register for your new courses.**

3.

ABOUT YOUR MOBILITY

Changes to original LA:
Add new subject

PROCEDURE FOR ADDING NEW SUBJECT (only for exceptional reasons)

Final step: send the completed form by email in .doc or .docx (Microsoft Word) format to **fineartsmobility@ugr.es**

Email subject: **REQUEST FOR CHANGE**

In the body of the email, **DO NOT FORGET TO INCLUDE YOUR FULL NAME (FIRST NAME AND SURNAME).**

Deadline for submitting requests: 19/02, 14:00h

After your request is reviewed, you will receive an email indicating the approved changes and with instructions to complete your enrollment.

3. ABOUT YOUR MOBILITY

Changes to original LA

CHANGES TO ORIGINAL LEARNING AGREEMENT

To sum up:

1. Check if the change you want to do it's possible
2. Check the schedules of the courses you have and the ones you require
3. Check the teaching guides
4. Fill the **document** to apply for changes
5. Fill the **Google Form** so we can check your case. Wait until we contact you by mail. Deadline 17/09 14.00h
6. Send to fineartsmobility@ugr.es the document to apply for changes and wait until we answer. Deadline 19/02 14.00h

If you have any questions please contact:
fineartsmobility@ugr.es

3. ABOUT YOUR MOBILITY

Registering Changes

REGISTERING ACCEPTED CHANGES

VERY IMPORTANT (Erasmus, SICUE, etc.):

Once you know which changes have been approved, you **must include** these changes in the **“During the Mobility”** section of your **Learning Agreement**, and send it to your home coordinator for **signature and stamp**.

Send it to us **before 1 October at 14:00h** at **vttribbaa@ugr.es**

If you do not do this, **THE CHANGE WILL NOT BE MADE.**

CHANGES IN “DURING THE MOBILITY” SECTION

3.

ABOUT YOUR MOBILITY

Registering Changes

[illegible]

3.

ABOUT YOUR MOBILITY

End of the stay

AT THE END OF THE STAY

TRANSCRIPT OF RECORDS

At the end of your stay, **you will receive an email with instructions to download your Transcript of Records** (evaluation report).

To download it, you must remember the PIN that you used to access the Identified Access Platform of the UGR.

You will receive a notification from the HERMES system, in your email, to download it. You will deliver it to your home university.

END-OF-STAY CERTIFICATE (DEPARTURE)

To request the End-of-Stay Certificate (Departure), **you must send it to vtribbaa@ugr.es filled in with the date you leave**. We will return it signed in PDF format.


We will not sign any request after the end of the call for extraordinary exams.

4. RELEVANT INFORMATION



4.1 HEALTH INFORMATION

HEALTH INFORMATION



If you come from another country, in order to be able to access healthcare in an emergency, you must have a **European Health Insurance Card**, and **you must register as soon as possible at your reference Health Centre**.

More information:

<https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/insurance>

<https://www.sspa.juntadeandalucia.es/servicioandaluzdesalud/ciudadania/asistencia-durante-un-desplazamiento/asistencia-sanitaria-para-personas-de-la-union-europea#opc2>

<https://www.sspa.juntadeandalucia.es/servicioandaluzdesalud/el-sas/servicios-y-centros/informacion-por-centros>

4.2 COMPULSORY PROCEDURES FOR FOREIGNERS

COMPULSORY PROCEDURES FOR FOREIGNERS



If you come from another country, you must **register as soon as possible at the corresponding Consulate** and make the necessary arrangements for foreigners.

Check your consulate's website regularly, at least once a week.

More information:

<https://induction.ugr.es/extranjeria/>

<https://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residenciainspain?lang=en>

4.3

UNIVERSITY SMART CARD (TUI)

UNIVERSITY SMART CARD (TUI)

The University Smart Card (Tarjeta Universitaria Inteligente -TUI) presents you as a member of the university community.

Once enrolled, you can obtain it. To do so, you have first go to “Acceso identificado” Student Account (<https://oficinavirtual.ugr.es/ai/>) and apply for an appointment to collect it at the option: "Emisión Instantánea de la TUI - CITA PREVIA".

Places to obtain it:

- Facultad de Filosofía y Letras
- Facultad de Farmacia
- E.T.S. Ingeniería de la Edificación
- E.T.S.I. Caminos Canales y Puertos
- Facultad de Derecho

NO ONE WITHOUT AN APPOINTMENT WILL BE ATTENDED. IT IS NECESSARY TO BRING YOUR ID CARD TO THE APPOINTMENT.

More info at: <https://induction.ugr.es/tramites-administrativos/>

4.4

BUDDY PROGRAM

BUDDY PROGRAM



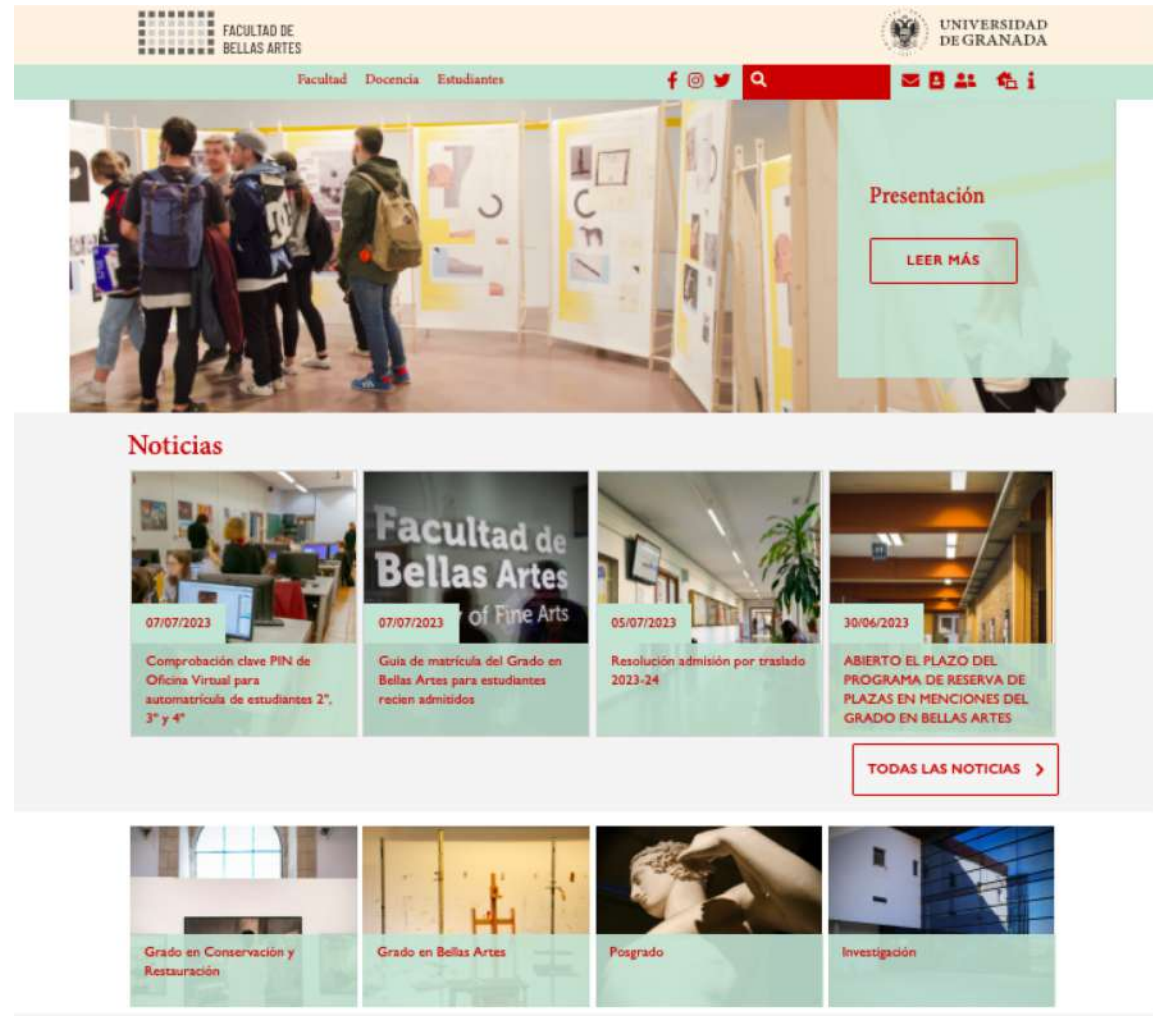
It helps you to contact with other students from the University of Granada. The main objective is to help international students in their cultural, academic and linguistic integration at the University of Granada.

<http://internacional.ugr.es/pages/perfiles/estudiantes/nuevas-iniciativas-para-estudiantes-internacionales>

Apply for the Buddy Programme at:
<http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/formulariosolicitudbuddiesin>

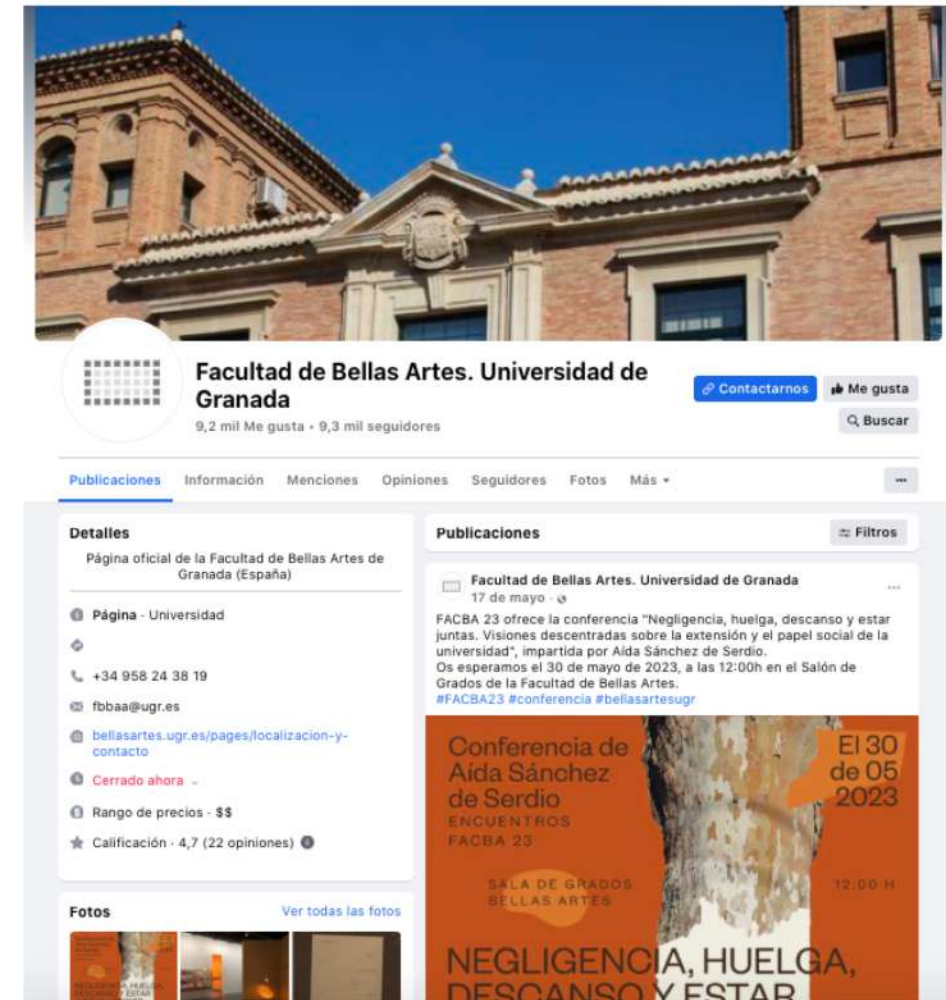
Send it scanned to: **programamentor@ugr.es**

4.5 CULTURAL INFORMATION



<https://bellasartes.ugr.es/>

4.5 CULTURAL INFORMATION

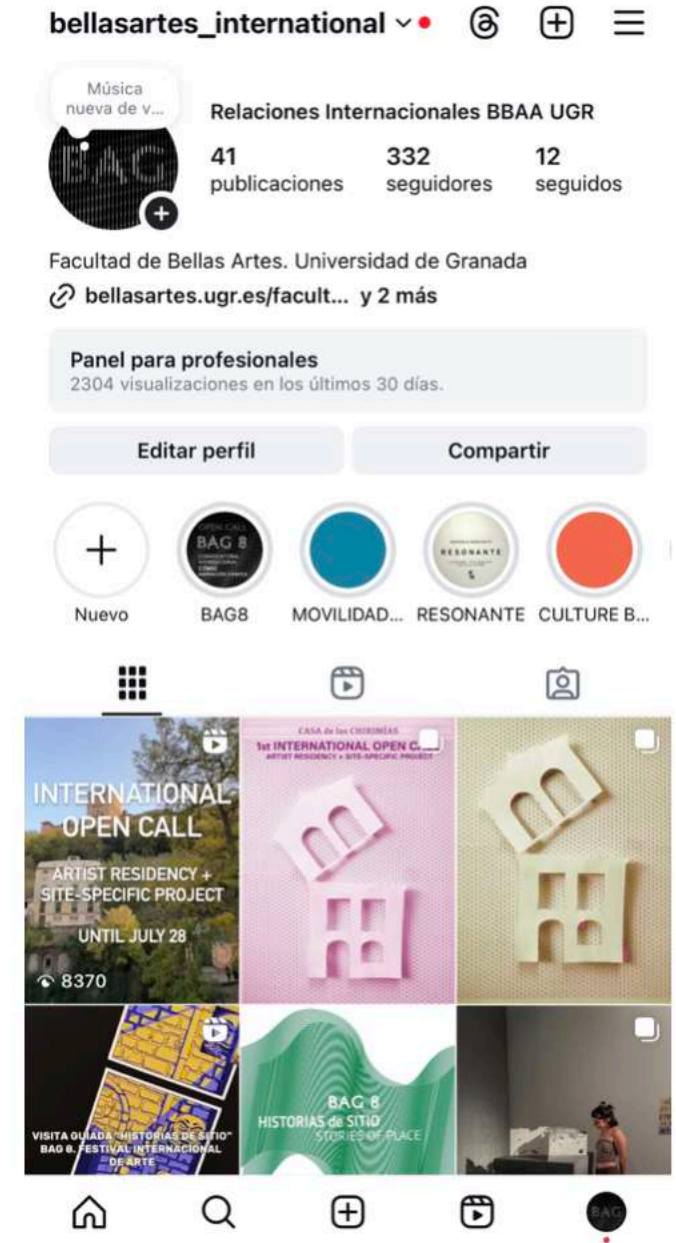


<https://es-es.facebook.com/bellasartesgranada/>

4.5 CULTURAL INFORMATION

@bellasartesgranada

@bellasartes_international



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<https://induction.ugr.es/vida-diaria/>



ESN

Erasmus Student Network
Granada

What is ESN?



@esngranada



ESN Granada



www.esngranada.org

Find out more!



WELCOME!

WE WISH YOU A HAPPY AND PRODUCTIVE STAY

